

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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MINUTES of the Parish Council meeting held on 25th July 2024

Chapel Schoolroom, North Duffield

Part 1

24099. In attendance and declarations of interest: Cllrs. R Arrand, S Brown, R Hemingway (Chair), M Patten, L Richardson, M Walton, and D Wint. S Look (Clerk). Members of the public. Divisional Cllr Arthur.

24100. Apologies: Cllrs S Donoghue and B Wells. **Declarations of interest:** None

24101. Minutes of the Parish Council monthly meeting held on Thursday 6th June 2024 were proposed by Cllr Patten, seconded by Cllr Brown and unanimously agreed as a true and accurate record.

24102. Receive Divisional Councillor report:

Cllr Arthur confirmed he is now on the planning committee at NYC. The divisional structure changes have been approved and the boundaries are to be set. Skipwith may be added to the Cliffe & North Duffield Division.

Cllrs thanked Cllr Arthur for the funding towards the replacement marquee roof.

Ref; 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Cllrs raised concerns with Cllr Arthur regarding the development which is not complete despite some of the houses now being occupied. Prior to occupation a footway should have been installed. Clerk to write to planning enforcement.

A request was made to Cllr Arthur for funding towards further parts for the marquee. Cllr Wint to provide a quote for Cllr Arthur.

24103. Matters Arising:

- i. Anti-social behaviour. Councillors have been made aware of reports of anti-social behaviour in the village with youths allegedly throwing articles at cars and an incident with a gentleman outside the Kings Arms. Residents are reminded to report all incidents to the police directly so that they are logged.
- ii. Peacocks. There has been a report of peacocks in village causing problems. It was noted that some of the new chicks will be re-homed.

24104. Highways:

- i. The Community Speedwatch was carried out in July with a speed survey outside Proctor house checking vehicles coming from Bubwith. During the 45 minutes there were no speed infringements.
- ii. Cllr Hemingway gave an update on the highways issues that have been raised with NYC. A work order has been placed for the double yellow lines at the school. Keep clear markings will also be refreshed.
- iii. No further update received from Highways on the 'Please Drive Slowly' signage at the three entrances to the village. Cllr Hemingway to follow up.
- iv. VAS statistics to be presented to councillors at the September meeting.
- v. No further update from highways on the damaged verge outside Inglenook on Green Lane. Cllr Hemingway to chase up.
- vi. The clerk has made investigations into the possibility of subsidising a bus service to Selby. Barlby PC have been involved in three bus improvement projects and none of them have proved viable options due to low users and outlay costs for the PC. It was resolved not to progress with this.

24105. Planning Applications:

- i. ZG2024/0617/HPA. 10 Broadmanor, North Duffield. Ground floor extension. For info only. No comments raised by councillors. Noted.
- ii. ZG2024/0714/TPO. 2 Westfield Road, North Duffield. Application for consent to crown reduce by 30% and crown lift by 3m to 1No Oak tree (T01) covered by TPO 4/2001. No comments.

24106. Ongoing Planning Application:

- i. NYC Local Plan. No further update.
- ii. Selby Local Plan. No further update at this stage.
- iii. No further update on the planning enforcement report of a warehouse that has been built next to Blackwood Hall. Ref: 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse

illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield. Further location details have been provided to enforcement.

- iv. Proposed development of 70 homes at Gothic Farm and adopting Land – North Duffield. Noted KCS Development Consultation.
- v. ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure. It was noted that two houses area already occupied despite planning conditions not being complete. Resolved to make an official representation to planning enforcement from the PC.

24107. Planning Decisions:

- i. ZG2024/0169/S73. Land At The Paddocks, York Road, North Duffield. Section 73 application to remove conditions 06 (archaeology) and 16 (travel plan) of approval 2018/1344/OUTM Outline application including access (all other matters reserved) for erection of dwellings and construction of access from York Road granted on 15 February 2021. Permission granted.
- ii. ZG2023/1154/FUL Land Off A163, Market Weighton Road E, North Duffield. Change of use of redundant agricultural land to a dog walking field together with provision of a parking area. Permission granted. Member of the public raised a request that more habitat is replanted.

24108. Public time:

- i. Members of the public registered thanks to the PC for organising the summer fare.

24109. Financial matters:

- i. Resolved to adopt the updated Financial Regulations as recommended by NALC.
- ii. Finance report noted and transactions approved for payment:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 31st May 2024	£3063.39	£22,425.81
b.	Transactions made since last meeting (approved at the last meeting):		
10/06	Annual McAfee Office Security	-£109.99	
10/06	Clerks May expenses and overtime	-£132.19	
c.	Payments made since the last meeting under clerks delegated powers:		
28/06	Clerks June salary	As agreed	
10/06	Anytime Skips; summer fare skip hire	-£216.00	
19/06	North Yorkshire Council; Streetlight maintenance 2023-24	-£1208.08	
14/06	S Look; Gear4music PA system for events	-£259.00	
30/06	Unity Trust bank; quarterly fee	-£18.00	
19/06	D Wint; bunting for summer fare	-£34.14	
19/06	Tiger Print; Summer Fare flyers	-£43.00	
22/07	ICO annual fee	-£35.00	
26/06	Gardencare; Portable toilets for summer fare	-£267.60	
03/07	York Landscapes; June village maintenance	-£585.60	
d.	Receipts since the last meeting:		
06/06	HMRC; VAT refund		£962.57
07/06	J Cullingworth (Sheldybobs); Summer Fare stall holder payment	£15.00	
10/06	K Patrick; Summer Fare stall holder payment	£15.00	
06/06	C Butler; Summer Fare stall holder payment	£15.00	
06/06	Big Willy Distillery; Summer Fare stall holder payment	£15.00	
05/06	C Jackson (Courtney); Summer Fare stall holder payment	£15.00	
31/05	G Shipley; Summer Fare stall holder payment	£15.00	
12/06	B Swift; Summer Fare stall holder payment	£15.00	
30/06	Unity bank; savings account credit interest		£146.22
04/07	Pinfold Pizzas; Summer Fare stall holder payment	£15.00	
04/07	Georges Caribbean; Summer Fare stall holder payment	£30.00	
04/07	Happy Hounds; Summer Fare stall holder payment	£15.00	
02/07	Flagpole reimbursement instalment	£50.00	
09/07	NYC; urban grass cutting annual payment		£402.32
05/07	NYC; community funding marquee roof		£1200.00

e.	Internal transfer:	Nil	
13/06	Transfer from savings to current account	£3000.00	-£3000.00
02/07	Transfer from savings to current account	£3000.00	-£3000.00
f.	Account balances as at 20th July 2024	£5836.35	£19,136.92
g.	To approve the following payments:		
	JRB Enterprise Ltd; Dog bin bags	-£130.26	
	Clerks June and July expenses	-£106.72	
	York Landscapes; July village maintenance	-£729.60	
	Autela payroll; April-July 2024	-£75.05	
	Spectrum Sign; Replacement No Fishing sign for the green	-£36.00	

It was resolved to approve the above payments.

24110. Village Green and Maintenance:

- i. The Annual summer fare was a success with the Parish Council receiving praise for all the efforts that they have put in again to organise it. Classic cars and dog Show was a success. The green was left in a litter free state which helped immensely with the tidy up. Cllr Arrand donated the teas/coffees, Cllr Wint donated the Haribo sweets and Cllr Brown donated the rosettes and badges. All the stall holders were very positive about it. Raffle monies to be donated equally to the Friends of School and the Under 5's. Resolved not to hire portable toilets for the Christmas fare but a skip will be needed again. More entertainment for children required at the next event. Christmas Fare to take place between 1-5pm with the market finishing at 4.30pm. Parade / Santa to arrive at 5pm followed by the lights switch on. To invite the school choir again. The PC to run a tombola and a raffle with larger prizes. Proceeds of the raffle going to charity and tombola proceeds to cover the PC costs. Nativity scene to be set up on 16th/17th November. Marquee to be set up 23rd/24th November. Cllr Wint and Hemingway to attend the Blachere Illumination summer sale to look at Christmas string lights.
- ii. Cllr Hemingway confirmed items on the 'to do' list and outstanding issues. Litter pick to be arranged for 5th October. Confirmed maintenance / jobs weekend to take place on 12th October. Cllr Wint to remove broken tree seat bench for refurbishment over winter. Other benches to be cleaned and re-stained. Clerk to order some more paint for the telephone box.
- iii. No further update from the 'Village green working group'. It was resolved that this needs revisiting, and more volunteers are required.
- iv. Nature Recovery Area. A stall was held at the summer fare to promote this. Surveys were completed and it was found that there are quite a few initiatives already underway in the village. To look into doing a bigger wildflower area on the village green with a mowed area around it.

24111. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Request has been made to cut the hedge on the A163 later in the year. Noted.
- iii. Further report received regarding the overgrown hedge outside Loppington House which is making visibility difficult. Clerk to write to planning enforcement.

24112. Parish Online software:

- i. No further progress on the GIS (Geographic Information System).

24113. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 5th September 2024 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

24114. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

24115. Village Maintenance contract:

- i. Village Maintenance contract discussed. Clerk to contact contractor to go through matters raised. To request weeding is done on the snickets this month and other concerns raised to be addressed.

Meeting closed at 20.45.

Signed: (Chairman)
Date: